**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email:** [**motwpc@outlook.com**](mailto:motwpc@outlook.com)

8th May 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Middleton on the Wolds Parish Council **at 19:15 on 13th May 2024 at Middleton on the Wolds Village Hall, Station Road, Middleton on the Wolds.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press may attend the meeting.

Recording at Council Meetings: recording is allowed at Council, Committee and sub-Committee meetings which are open to the Public, subject to:

1. The recording being conducted with the full knowledge of the Chairman of the meeting.
2. Compliance with the Council’s Recording of Meetings Policy.

Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted opening and not in secret.

Members of the public are welcome to attend.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To elect the Chairman of the Council and to receive the chairman’s Declaration of Acceptance of Office.
2. To elect the Vice Chairman of the Council.
3. To receive and approve apologies for absence.
4. To review Standing Orders
5. To review Financial Regulations
6. To re-appoint the services of the internal auditor
7. Outside Bodies: To appoint 2 representatives to serve on the following organisation:

ERNLLCA (District committee)

1. Approval and review of delegation of committees and appointment of officers:
   1. Personnel Committee
   2. Green Group
2. To review the asset register.
3. To review the insurance requirements
4. To review and agree the dates of ordinary meetings as being the 1st Monday of the month (if this falls on a Bank Holiday the meeting will take place the following Monday).  **4hctober 5th December 55282**