**Minutes to the meeting of Middleton-on-the-Wolds Parish Council held in**

**The Reading Rooms, Front Street, Middleton on the Wolds**

**Monday 5th November 2018 at 7.00pm.**

**Present:** Cllr. J Eastwood (Chairman); Cllr M. Kelly (Vice Chair); Cllrs K Bentley; T Walker; J Lund; P Linford; A Wilson-Dodd; J Pratt; J. Fisher; Nick Jones and Sandra Morrison (Clerk to the Parish)

1. Apologies Cllr S. Burwood
2. Declarations of Interest (Code of Conduct 2012)
3. Pecuniary Cllr Eastwood and Wilson-Dodd Agenda Item 13 e) appendix 1
4. Non- Pecuniary Interests – Cllrs June Pratt and K Bentley Agenda Item 7 Cllr J Fisher Agenda Item (i)

(b) Dispensations issued - None

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1. It was proposed by Cllr Walker and seconded by Cllr Jones that the Minutes of the Parish Council Meeting held on Monday 1st October 2018 be accepted as a true record. All agreed.
2. It was proposed by Cllr Kelly and seconded by Cllr Walker that the Minutesof the Extra Ordinary Parish Council Meeting held on Monday 22nd October 2018 be accepted as a true record. All agreed.
3. It was recorded that a complaint relating to a council member had been received. Upon investigation it was found that the complaint was not a parish council matter
4. A letter of resignation has been received from Margaret Woolston the editor to the village newsletter. The letter contained several complaints, which have been addressed. A written response has been sent to Margaret. The complaints were **:**
   1. “Discussions relating to the format and future of the newsletter have occurred without Margaret being involved “– Cllr Kelly advised that Margaret had been invited to several meetings but had not attended.
   2. “Only one person from the village has made a complaint about producing a joint issue for November and October” – several had raised their concerns regarding the lack of a November newsletter. It was agreed that the December newsletter will contain an apology to those residents that did not receive or received late the last newsletter.
   3. “Some Parish Council members need “people skills training” “New Parish Council members are given copies of all the councils regulations, standing orders etc. An amount for training will be set aside in the forthcoming budget. Courses offered by ERNLLCA are available for members. Advice on any issues is available from the clerk.

The December newsletter will contain a list of councillors together with their contact details and committee responsibilities.

1. Updated Policies and Regulations as below have been issued to all members. Members have read the documents and it was agreed by all that these would be adopted by the Council, to be reviewed every 2 years**.**
   1. Members Code of Conduct
   2. Equalities Policy
   3. Health and Safety Policy
   4. Grievance Policy
   5. Code of Practice for Complaints Procedure
2. An email from Marie Ley regarding potential sale of the Reading Rooms was discussed. Cllrs Bentley and Pratt had declared an interest in this item as members of the Village Hall Committee. Cllr Pratt to attend the meeting on the 27th November in her role as parish council representative, and obtain answers to the councils concerns.
3. A request has been received from Mr Stewart Richardson to purchase part of land at Greenfield Lane adjacent to the footpath. It was proposed by Cllr Bentley and agreed that the clerk should enquiry as to the cost of a survey, to establish a value for the land, and respond to Mr Richardson accordingly.
4. Cllr Bentley reported that older children had been seen skate boarding and riding their bicycles on the new play equipment at Orchard Park, and that a piece of equipment has been defaced with graffiti. The matter has been reported t Pocklington Police with a request for a patrol. The clerk to contact both Driffield and Market Weighton schools. Signs to be purchased for fitting at the park.
5. From previous meetings
6. The existing lease in respect of the Recreation Club needs updating – Cllr Kelly to review and address
7. Cllr Fisher is reviewing the domain names for councillors email addresses.
8. Cllr Jones has had an initial meeting with Liz Whitaker and aims to offer 2 open forum meetings, in the reading rooms to further the drafting of a new Neighbourhood Plan
9. Cllr Wilson-Dodd was unable to attend the Parish Transport meeting in Beverley on the 30.10.18
10. Cllr Fisher attended the ERNLLCA District Committee Meeting. Moving of parish boundaries was discussed. The next meeting on the 17th April to be held in the Reading Rooms
11. Correspondence for consideration

1. The 6 monthly anti-social behaviour update was discussed.

2.Invite and representation to East Riding Rural Partnership event 22 Nov was discussed. Cllr Wilson-Dodd may attend

3. The clerk has been in touch with ERYC regarding providing a footpath alongside Beverley Road, this has been provisionally approved. Funding to be sourced. Aviva application has been accepted and is in the voting system. Cllr Eastwood to seek quotes for new steps for the embankment to the railway line permissive right of way. Clerk is in discussions with ERYC regarding replacement of old steps.

4. The rough sleeper’s survey was discussed. None reported in the parish

5. ERNLLCA October newsletter has been made available for review

6. Clerk to respond to email from Alistair Marr re local flooding issues. Cllrs Bentley, Pratt and Walker are available.

1. Cemetery
   1. Erection of granite headstone for the late Lesley Anne Smith - approved
   2. Cllr Bentley to approach D Newlove for a quote for the cutting back of trees in the cemetery.
2. Finance
   1. It was proposed by Cllr Kelly and seconded by Cllr Lund that the accounts to date be approved. All agreed
   2. The quote from David Newlove for trimming hedges and bushes on village green was accepted. Clerk to advice.
   3. The clerk has discretion to pay invoices to the sum of £250 outside meetings. Online banking facilities would be beneficial, and the matter to be addressed at the next meeting.
   4. A proposal from Cllr Bentley has been received to transfer £2,000 back in to the tracker account, this will be covered in the next year’s budget.
   5. Payment of accounts as per schedule appendix 1and 2 was approved, and cheques were signed.
3. Planning Updates
   1. 18/02314/STPLFEErection of 4 replacement poultry buildings and associated feed bins and concrete apron following demolition of 5 existing poultry buildings. Horn Hill Poultry Farm Permission granted subject to conditions.
   2. 18/02787/PLFInstallation of 572 panel mounted solar photovoltaic array with associated cable runs. Warren House Farm Lund Warren. Approved
   3. 18/02385/PLFErection of car port with first floor extension to side, extension of existing ground floor bay window to front and replacement of garage roof with hip roof. Approved
   4. DC/1803305/TPO Parkside Lodge, Church Hill Road, Middleton o the Wolds, YO25 9UG

1989 (Ref:377) A1:T1 Sycamore, remove limb overhanging property 40-50ft in length. T2 Sycamore, remove limb overhanging property 60-70ft in length and remove second limb 40-50ft in length to increase light. T3 Ash 20-30ft Crown reduction. Withdrawn

1. Village updates and outstanding issues
2. The clerk is in discussions with ERYC, and Cllr Eastwood is to obtain a quote for replacement of the steps on the banking to Warter Road
3. Speeding vehicles in the village continues to be an issue. Speed camera vans have been evident over the past few weeks. Clerk to contact Debbie Fagan to join local Speedwatch group.
4. Re-siting of litter bin at Orchard Drive play area still outstanding
5. Overhanging trees on village green – letter has been sent to occupier
6. The work on the phone box is nearing completion, a letter of thanks to be sent to Tim Dodds.
7. The lawn mower is now with Phil for servicing. Anything is excess of £85 to be approved. Strimmer servicing at an approx. cost of £35.

Meeting closed 8.58pm

Approved as a true record

Signed

Chairman Date