**Minutes to the meeting of Middleton-on-the-Wolds Parish Council held in**

**The Reading Rooms, Front Street, Middleton on the Wolds**

 **Monday 3rd December 2018 at 7.00pm.**

**Present:** Cllr. J Eastwood (Chairman); Cllr M. Kelly (Vice Chair); Cllrs K Bentley; T Walker; J Lund; P Linford; J Pratt; J. Fisher; S Burwood and Sandra Morrison (Clerk to the Parish)

**911.** Apologies Cllr N Jones and A. Wilson-Dodd

**912.** Declarations of Interest (Code of Conduct 2012)

1. Pecuniary Cllr Walker Agenda Item 11 Appendix 1
2. Non- Pecuniary Interests – Cllrs June Pratt and K Bentley Agenda Item 5 Reading Rooms Cllr J Fisher Agenda Item 8(i) and 11 Appendix 1
3. Dispensations issued – None
4. It was proposed by Cllr Kelly and seconded by Cllr Walker that the Minutes of the Parish Council Meeting held on Monday **5th**  November 2018 be accepted as a true record. All agreed.
5. Cllr Kelly advised that the December issue of the village newsletter in its new format had been printed and delivered. The next issue will be Jan and Feb to be delivered around mid-Jan. Last entry dates 16/12. Advertising charges still to be confirmed.
6. The meeting held on the 27/11 to discuss the future of the reading rooms, was poorly attended and the village hall committee have confirmed their intention to sell the reading rooms. It was proposed by Cllr Eastwood and seconded by Cllr Fisher that the Parish Council object to this proposal. Proposal passed by 6 in favour, 2 abstentions. Clerk to write to village hall committee for more information on repairs required and current usage to be able to assess options and perhaps put forward a rescue package.
7. Following a request from a resident to purchase part of land at Greenfield Lane adjacent to footpath it was agreed that this would be discussed further once a valuation has been acquired.
8. Cllrs Linford and Walker were available on the 21/11 for the meeting with ERYC re flooding issues in the village. It was agreed that various work needs to be undertaken to alleviate flooding issues. ERYC are to discuss with various landowners. Clerk to request copy of report form Alastair Marr
9. **From previous meetings**
10. The Recreation Club are in agreement to signing a new lease on current terms subject to new signatories and a small amendment. Clerk to type up for signing
11. Review of domain names for councillor’s email addresses, deferred to next meeting
12. **Correspondence for consideration**

1, Following correspondence from ERNLLCA and GDPR for individual councillors, it was agreed that the clerk should contact ERNLLCA to clarify if this covered information relating to the cemetery.

1. **Cemetery**
	1. Cllr Bentley advised that the cemetery needs a good tidy and then a regular maintenance programme and that headstones need regular inspection. It was agreed that a separate financial account be kept relating to income and expenditure for the cemetery. Clerk to contact ERYC for advice on testing of memorial stones.
	2. It was agreed that the current fee schedule should be amended to include the cost of double plots, and that flat stones and footstones be deleted. To be reviewed again in the next financial year.
	3. D Newlove has been asked for a quote for trimming trees.
2. **Finance**
	1. It was proposed by Cllr Fisher and seconded by Cllr Pratt that the accounts to date be approved. All agreed
	2. It was proposed by Cllr Bentley and seconded by Cllr Kelly that a resolution be passed to add The RFO to the Bank mandate to provide on line banking arrangements, in accordance with Finance Regs.
	3. The draft budget for accounting period 2019/20 was discussed and amendments were agreed on repairs and renewals.
	4. It was proposed by Cllr Bentley that precept figure for accounting period 2019/20 be increased by £1K but after further discussion of repair and renewal requirements it was agreed to increase to £15,000
	5. It was proposed by Cllr Kelly and seconded by Cllr Lund that payment of accounts as per schedule appendix 1, subject to the removal of the proposed payment for the bowling club water bill of £125.37 which has been paid direct, be approved. All agreed.
	6. It was proposed by Cllr Pratt and seconded by Cllr Kelly that payment of accounts as per schedule appendix 2, be approved. All agreed.
3. **Village updates and outstanding issues**
4. It was agreed that Cllr Eastwood would obtain quotes for the replacement of the steps on the banking to Warter Road, to enable the clerk to look for funding.
5. It was agreed that Cllr Kelly research the cost of repairing the footpath between Orchard Drive and Greenfield Road, following a complaint from residents. Clerk to search for previous quote in files.
6. Following a complaint from a group of ramblers a local business owner has offered to sponsor the clearing of the embankment at the end of Station Road. Clerk to check with ERYC re permission requirements.
7. Re-siting of litter bin at Orchard Drive play area to be included in the budget for 2019-2020
8. The overhanging trees on village green have now been cut back.

Meeting closed 9.10.pm

Agreed as a true record

Signed Date

Chairman