**Middleton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

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**Document Reference 2023/24-8**

**12th April 2024**

Middleton on the Wolds Parish Council – Minutes of the Meeting of Council held on **the 8th of April at 19:00** in the Village Hall, Station Road, Middleton on the Wolds, YO25 9UQ.

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| --- | --- | --- | --- | --- |
| Present | |  |  | |
| Cllr. Mike Kelly | | MK | Chairman | |
| Cllr. Linda Jones | | LJ | Vice Chairman | |
| Cllr. Peter Roe | | PR |  | |
| Cllr. Kath Bentley | | KB |  | |
| Cllr. Vanessa Windsor | | VW |  | |
| Cllr. Jill Wilson | | JW |  | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| Cllr. Jeremy Wilcock | | JW | Ward Councillor | |
| Maria Gillum | | MG | Green Group representative | |
| 5 members of the public | |  |  | |
|  | |  |  | |
|  |  | | | **Action** |
| **2021** | CHAIRMAN’S WELCOME | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **2022** | APOLOGIES | | |  |
|  | Apologies were received from Cllr. Vanessa Windsor and the reason accepted. | | |  |
| **2023** | DECLARATIONS OF INTEREST | | |  |
|  | Cllr. Mike Kelly declared a pecuniary interest in item 7b.  1. There were no dispensations. | | |  |
| **2024** | MINUTES OF LAST MEETING(S) | | |  |
|  | **RESOLVED**: that the minutes of the following meeting(s) be adopted as a true record:  Meeting of the 4th March 2024 (PR/LJ) | | |  |
| **2025** | **MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING(S) NOT COVERED ELSEWHERE ON THE AGENDA** | | |  |
|  | Cllr. Roe has received one response to date with regards to the Community Speed Watch training initiative. | | |  |
| **2026** | **WARD COUNCILLOR UPDATE** | | |  |
|  | Cllr. Jeremy Wilcock updated Council on the following issues: | | |  |
|  | 1. The meeting which took place on the 15th March pertaining to a potential future bypass was well attended and generated a lot of positive feedback. The next steps from this would be to call a village meeting. Cllr. Paul West, the Portfolio Holder for Highways will be involved with the setting up of this. 2. The damage sustained to the 40mph speed sigh has been reported to ERYC. 3. There has been an incident of fly tipping on Kilnwick Lane and this will be logged with ERYC. 4. It is expected that ERYC will be offering grants to be used towards D Day events to be held in June but there are no details as yet. | | |  |
| **2027** | **PUBLIC OPEN FORUM** | | |  |
|  | **RESOLVED:** that the meeting be suspended for a period of up to 15 minutes to allow for a period of public participation during which members of the public may address the Council on any matter affecting the parish. Members of the public were reminder that this is not a period for discussion. | | |  |
|  | The following issues were raised by members of the public:   1. A request was made for the members of Council to either introduce themselves at the beginning of the meeting or wear name badges. It transpires that not everyone has an ID badge therefore the Clerk will request additional ones from ERYC in respect of Cllrs. Mike Kelly, Jill Wilson and the Clerk. 2. Council was asked if a map existed of the historical planned route from the eighties. | | |  |
|  | 1. Work has been undertaken on the Beverley Road drain, however this would appear to have made the problem worse. This drain is connected to another which lies within the wood and which needs cleaning out. It was agreed that the Clerk will contact Middleton Hall regarding this issue. 2. A resident has written to ERYC regarding various parking issues in the village. The response from ERYC was passed to the PC. 3. Pot holes – there are some dangerous ones which need to be addressed first, however, the need to report all pot holes was stressed. The ones which have been filled recently have not been done correctly and it was agreed that a letter should be sent to ERYC. | | |  |
|  | **ACTION:** Clerk to contact Middleton Hall regarding the drain and ERYC regarding ID badges and pot holes. | | | **CS** |
| **2028** | **FINANCE** | | |  |
|  | 1. **RESOLVED:** to approve the accounts and bank reconciliation to the end of March (PR/LJ). 2. **RESOLVED:** to approve payments as per Schedule(1) as listed below (LJ/PR): | | |  |
|  | |  |  |  | | --- | --- | --- | | Eset Software | Anti-virus | £34.99 | | A & E Naylor | Green Group | £64.43 | | Nick Bentley | Allotment fence repairs | £462.00 | | ERYC | Salt bin maintenance | £294.00 | | Walkers Landscape | Grass cutting | £125.83 | | Lyn Dennis | Newsletter printing | £170.22 | | Mike Kelly | Newsletter deliveries | £30.00 | | ERNLLCA | Annual subscription | £425.83 | | Fire Protection Supplies | Fire inspection | £223.20 | |  | **Total** | **£1830.50** |  1. **RESOLVED:** to remove the bank account in respect of the Reading Rooms (part of the Village Hall charity) from the Scribe software system to keep this separate. The name on this bank account should also be changed as it is currently in the name of the PC. 2. **RESOLVED:** to give a donation of £150.00 towards the PCC in respect of the maintenance of the village clock. | | |  |
| **2029** | **ALLOTMENTS** | | |  |
|  | 1. Cllr. Linda Jones provided an update to Council:  * Plot 1 is now clear apart from two bins and the fence has been repaired. * There are concerns over the number of bunnies and it was agreed that netting can be used to keep these off. * The hedge between the Bowling Club and the allotments is not being cut and it was agreed to include this on the cutting rota. * The hedgehogs are returning. * It was agreed that a letter be sent to all allotment holders reminding them of their obligation to keep their plots tidy and free from rubbish. * A discussion took place over the vacant plot. There is a waiting list and it was agreed that the person at the top of the list be asked if they would like a full or half plot. * The holders of Plot 5 have advised that they wish to swap their shed for a new one on a like for like basis. * There is a dead tree in the Bowling Club car park which needs to be removed.  1. It was agreed that the Clerk contact the person at the top of the waiting list and enquire as to whether they would like a full or a half plot. 2. The structure which has been erected on Plot 5 was discussed and it was agreed that this is in effect a large fruit net and as such will not restrict the light. It was therefore deemed to be acceptable. | | |  |
|  | **ACTION:** Clerk to write to allotment holders and deal with the vacant plot 1. | | | **CS** |
| **2030** | **READING ROOMS** | | |  |
|  | 1. The Clerk advised that the relationship between the PC and the Reading Rooms needs to be on the correct basis. At the moment the PC is taking on the role of sole trustee but according to the information held by the Charity Commission this is not the case as the website lists individual trustees. It was agreed to put this on the next agenda. 2. The Clerk has spoken with the insurance company regarding the outstanding claim for damage to the roof. The current position is that it is waiting for approval of the traffic management costs. | | |  |
| **2031** | **HIGHWAYS** | | |  |
|  | 1. A site meeting took place on the 15th March regarding the possibility of resurrecting plans for a bypass. This item was covered in minute reference 2026 above. | | |  |
| **2032** | **GREEN GROUP** | | |  |
|  | A representative from the Green Group provided an update as follows:   * The Easter Egg Hunt took place and was very successful. * Work is being done on the proposed Heritage Trail and a meeting is to take place on a date to be arranged. * A new lawnmower blade is needed and was agreed. * Replacement Lavender plants are required as the ones purchased online arrived in a poor condition with the majority have already died. The Clerk is arranging for a refund to be issued from the supplier. | | |  |
| **2033** | **ADMINISTRATION** | | |  |
|  | 1. Annual Parish Meeting:   **RESOLVED:** to hold this on the same day as the Annual Meeting of Council on the 13th May 2024.   1. .gov.uk email addresses:   The Clerk suggested that Council may wish to opt for these, however, this idea has been trialled before and was not vey successful. It was agreed not to pursue this at this time. | | |  |
| **2034** | **CORRESPONDENCE – FOR INFORMATION PURPOSES ONLY** | | |  |
|  | All relevant emails have been circulated. | | |  |
| **2035** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** | | |  |
|  | * Cllr. Bentley has received a phone call from a resident pertaining to the role of the Burial Clerk. * The cemetery path needs clearing and the roses tidying. * The Clerk asked about cemetery records prior to 1986 as she has received a request for information from someone working on their family tree. Cllr Bentley offered assistance and asked that the Clerk pass on the details. * A request to write to the Bowling Club and asked what it wishes to do with regards to the hedges. | | |  |
|  | **ACTION:** Clerk to speak to the contractor regarding cemetery garden maintenance, write to the Bowling Club and forward details to Cllr. Bentley on the headstone enquiry. | | | **CS** |
| **2036** | **DATE OF NEXT MEETING** | | |  |
|  | The next meeting(s) will be held on the 13th May, namely the Annual Parish Meeting, the Annual Meeting of Council and the Ordinary Meeting. | | |  |

Meeting closed at 20:20

Signature of Chairman: