# Minutes to the meeting of Middleton-On-The-Wolds Parish Council

**held on Monday 1st November 2021 at the Reading Rooms,**

**7 Front Street, Middleton on the Wolds, YO25 9UA**

**Present: Cllr. M Kelly (Chairman), Cllrs K Bentley; N Jones; J Fisher; P Roe; T Walker, Sandra Morrison (Clerk to the Parish)**

**Cllr J Eastwood via remote link**

**Guests: Ward Cllr P Greenwood and 3 members of the public (Green Space Group)**

The meeting was opened to the floor.

Cllr Kelly welcomed the members from the Green Space Group, and thanked them for their comprehensive and well-presented report and forward plan. The Green Space Group are to become a subcommittee to the Parish Council. The sub committee will at all times consist of 2 representatives from the Parish Council and the current committee shall be: Elizabeth Naylor (Chairperson)

Maria Gillum (Secretary)

Barry Godfrey

Jim Wales

Jon Butterfield

Cllr Nick Jones

Cllr K Bentley

The remit of the sub-committee will be:

* to develop and maintain public spaces within the village, creating and manging areas for long term sustainability, ensuring wildlife, plants and insects thrive.
* to report back to the Parish Council at least every three months with progress reports and future plans.
* to minute all meetings and comply with Parish Council standing orders and code of conduct
* To obtain permission from the land owner prior to commencing any work.

Cllr Kelly welcomed Ward Councillor Greenwood and discussions were had regarding the traffic and other issues within the village.

**Meeting opened 7.45**

**1459.** Apologies were received from Cllrs Wilson-Dodd, Linda Jones, June Pratt and J Eastwood who attended by remote access

**1460.** Declarations of Interest (Code of Conduct 2012) were received

1. Pecuniary - none
2. Non- Pecuniary Interests - Cllr Walker agenda item 8 (b) Payment schedule 1

(b) Dispensations issued - none

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**1461.** It was proposed by Cllr Walker and seconded by Cllr Fisher that the minutes to the Parish Council meeting held on Monday 4th October 2021 be signed as a true record. Passed

**1462.ERYC Matters**

The proposals presented by ERYC Traffic Management and Streetscene team were discussed and progress is to be monitored. The outstanding issues relating to Pigeon Cote Farm and the tactile crossing, and the laurel hedging on Chapel Lane/South Street to be forwarded to Cllr Greenwood for further progression with planning enforcement.

Cllr Walker advised that the lamp post and the 30mph and 40mph signs at the end of Front Street have still to be replaced. Clerk to progress

**1463.**The clerk presented a draft wording of signage for recreation ground play equipment and it was proposed by Cllr Walker and seconded by Cllr Roe, that this be approved and that 3 signs be procured for placement around the new play equipment. Passed

**1464**. It was proposed by Cllr Jones and seconded by Cllr Roe that a further 2 signs be procured for installation at the entrance to the grounds and at the gate leading from the disused railway line path requesting that dogs be kept on leads when the grounds are in use, and advising that it is an offence to permit dogs to foul in a public place, and not clear up. Passed

**1465**. Cllr Kelly to seek agreement for the wording of both signs by the Recreation Ground committee at their next meeting to be held on the 3rd November.

**1466**. Cllr Walker advised members that the first post operative inspection of the new play equipment is to take place on the 22nd November 2021 with the second inspection scheduled around Mach/April 2022

**1467**. Cllr Kelly advised that he has spoken to the Bowls Club and determined that a verbal agreement has been in place for some time that the car park at the front of the club is for use by both users of the Bowls Club and users of the Recreation Ground. It was agreed that a new sign should be procured following discussions and agreement from all parties.

**1468.**The proposed plans from the Green Space Group have been welcomed by the Parish Council and under section 102(3) of the Local Government Act 1972 the Group was unanimously appointed as a sub-committee to the Parish Council. Regulatory documents for compliance to be forwarded by the clerk. First stage of the plan is to weed and replant the raised bed around the village green, ensuring that planting does not restrict vehicle visibility, and to weed the centre bed giving care to the plastic conduit running under the ground.

**1469.** Correspondence considered and responded

* 1. ERNLLCA Being a Good Councillor Training – no further uptake, Cllr Roe registered
  2. Breakthrough Communications Training courses - circulated for consideration
  3. ERNLLCA Newsletter – noted that this edition outlines material planning considerations
  4. ERYC Code of Conduct – It was proposed by Cllr Fisher and seconded by Cllr Roe to adopt the updated Code of Conduct, as presented. Passed
  5. It was proposed by Cllr Fisher and seconded by Cllr Walker that the Council should submit an application for the NALC Local Council Award Scheme. Passed
  6. The closure of Driffield Branch of Barclays Bank was noted but no action to be taken at the moment.
  7. Email from Newbald Parish Clerk relating to the poor performance and communication from ERYC has been circulated and it was agreed that Middleton Parish Council would support any unified action.

**1470**.Finance

1. It was proposed by Cllr N Jones and seconded by Cllr J Fisher that the accounts to date be approved. Passed
2. It was proposed by Cllr Roe and seconded by Cllr J Fisher that the payment of accounts as per schedules 1 and 2 be approved. Passed, Cllr K Bentley abstained from approving payments for Walkers Landscape.
3. The draft budget for financial year 2022/23 was discussed and the final draft to be presented at the December meeting for approval.

**1471.**Middleton on the Wolds Parish Council’s Policies

1. It was proposed by Cllr Walker and seconded by Cllr N Jones that the Standing Orders having been reviewed and updated be adopted. Passed
2. It was agreed that Cllr Mike Kelly, Peter Roe and John Fisher should be appointed as a committee to handle grievance issues as per the reviewed and adopted Grievance Policy. Passed
3. It was proposed by Cllr Walker and seconded by Cllr N Jones that the Finance Regulations having been reviewed and updated be adopted. Passed
4. Direct Debit Payments to utility companies were reviewed and accepted.
5. The Backup of data to external device was discussed and it was agreed to explore the cost of Cloud storage and review again at the next meeting.

**1472**.The ERNLLCA District Committee meetings have been attended by appointed representatives, and it was noted that there is the potential of future training events including social media and Facebook, and training for established long standing councillors. It was agreed that members access to ERNLLCAs website be offered to Cllr Roe and Cllr N Jones.

**1473**.It was agreed that Cllrs Walker and Fisher will implement the festive light display from 27thNovember 2021 to 6th January 2022. Clerk to complete forms for compliance with ERYC regulations

**1474**. Planning Application 21 /03373/PLF was discussed and no objections were raised.

Proposal: Conversion of existing integral garage into additional living accommodation.

Location: 2 Front Street, Middleton on the Wolds, YO25 9UA

Applicant: Gary Rummens

Application Type: Full Planning Permission

It was noted that the land to the side is listed as common land. Clerk to determine ownership.

**1475.**Late correspondence has been received from NALC regarding a consultation by DEFRA into amending the Environmental Permitting 2016 Regulations, this needs to be responded to as if passed could have an impact on our burial ground.

**Meeting closed 9.10pm**

Signed as a true record

Chairman Date